



Absence Request

Student's Name: _____ Today's Date: _____

Date/s of absence: _____ From: _____ To: _____

Reason for absence request:

- *I understand repeated absences and/or family holidays, outside school holidays, may affect my child's academic process and/or cause my child to fall behind academically.*
- *I understand repeated or lengthy absences could result in my child's inability to advance to the next academic level if knowledge of the required curriculum does not meet the expected level.*
- *I understand signing this form makes me fully responsible for the lessons my child will miss due to this absence.*
- *I understand I will be notified if my child's academic progress is in jeopardy, and I agree to take full responsibility for the actions required to stabilize my child's academic standing.*

Parent/Guardian Signature: _____ Date: _____

HOMEWORK CONTRACT: *check the appropriate box*

- I have received assignments my child must complete prior to returning to CPIES. I agree to ensure my child completes these assignments independently and understands the content of the assignments prior to returning to CPIES.*
- I have not received assignments my child must complete prior to his/her return*

Parent/Guardian Signature: _____ Date: _____

OFFICE USE ONLY:

Were assignments provided for the student? YES ___ NO ___

Were the assignments completed prior to returning to CPIES? YES ___ NO ___

Did the student return to the classroom on level with his/her classmates t? YES ___ NO ___

Is this request for an absence considered approved? YES ___ NO ___ If no, why? _____

If no, is this child at risk of being held back in the current grade due to repeated absences and/or family holidays? YES ___ NO ___

If yes, have the parent/s been notified of this situation/concern? YES ___ NO ___

Is there still a chance to prevent this child from being held back due to repeated absences? YES ___ NO ___

If yes, what is being done to avoid this situation:

Principal Signature: _____ Date: _____